



Direction de l'Aviation Civile
Grand-Duché de Luxembourg

INFORMATION NOTE ON DATA PROTECTION

Aircraft registration and airworthiness

The purpose of this information note is to inform data subjects on the processing of their personal data by the Directorate of Civil Aviation (“DAC”) in the context of aircraft registration and aircraft airworthiness verification.

This processing includes inter alia:

- the assessment of eligibility for registration (verification of the owners’ nationality),
- the issuance of aircraft certificates (certificate of registration, airworthiness certificate, airworthiness review certificate, noise certificate),
- keeping the Luxembourgish aircraft register up to date.

Identity and contact details of the controller

Direction de l'Aviation Civile (DAC)

4, rue Lou Hemmer

L-1748 Findel (Luxembourg)

Tel.: 00352 247 74900

E-Mail: civilair@av.etat.lu

Purpose and legal basis for the processing

Personal data are processed for the purpose of aviation security by guaranteeing that aircraft are identifiable via their registration and that these aircraft are airworthy.

The legal bases for this processing are the following:

- Grand-Ducal Regulation of 27 July 1961 concerning air transport, registration and identity of aircraft, as amended,
- Grand-Ducal Regulation of 19 April 2006 detailing airworthiness requirements,
- Commission Regulation (EU) No 748/2012 of 3 August 2012 laying down implementing rules for the airworthiness and environmental certification of aircraft and related products, parts and appliances, as well as for the certification of design and production organisations,
- Commission Regulation (EU) No 1321/2014 of 26 November 2014 on the continuing airworthiness of aircraft and aeronautical products, parts and appliances, and on the approval of organisations and personnel involved in these tasks.

Recipients (or categories of recipients) of the personal data

Personal data are accessible and processed by the DAC Airworthiness Department.

Personal data included in the registration certificate are also accessible and processed by the DAC Air operations Department.

Registration and deletion certificates including personal data are transmitted to the following entities:

- Administration des Douanes et Accises,
- Administration de la Navigation aérienne,
- Institut luxembourgeois de Régulation,
- Administration de l'Enregistrement et des Domaines (Service des hypothèques aériennes).

Transfer to a third country or international organisation

Registration and deletion certificates including personal data are transferred to the Eurocontrol route charges Department for aircraft subject to payment of route charges.

Period for which personal data will be stored

Personal data are stored for a maximum period of 50 years after the deletion of the aircraft from the Luxembourgish aircraft register.

Right to request access to and rectification or erasure or restriction of processing and to object to processing

The data subject has the right to request from the controller access to and rectification or erasure of personal data or restriction of processing concerning the data subject or to object to processing.

Data protection officer ("DPO")

If the data subject wants to assert the rights to request access to and rectification or erasure or restriction of processing and to object to processing, or suspects a violation of personal data, they may contact the DAC's DPO:

- via mail: dpo@av.etat.lu,
- via regular post to the aforementioned address.

Proof of identity has to be included in the request (ex. copy of identity card or passport, licence number, etc.).

Right to lodge a complaint with a supervisory authority

The data subject has the right to lodge a complaint with the national supervisory authority CNPD ("*Commission nationale pour la protection des données*", <https://cnpd.public.lu/en.html>).

Nature of requirement to provide personal data and possible consequences of failure to provide these data

The provision of personal data is a statutory requirement. The data subject is obliged to provide these data in order to obtain the registration of their aircraft and the issuance of aircraft certificates. Failure to provide these data will prevent registration or issuance of said certificates.

Existence of automated decision-making

Personal data processed by the DAC are not subject to automated decision-making.

