



**Direction de l'Aviation Civile**  
Grand-Duché de Luxembourg

## INFORMATION NOTE ON DATA PROTECTION

### Safeguard and flexibility provisions

The purpose of this information note is to inform data subjects on the processing of their personal data by the Directorate of Civil Aviation ("DAC") in the context of requests for safeguard or flexibility provisions.

#### Identity and contact details of the controller

##### ***Direction de l'Aviation Civile (DAC)***

4, rue Lou Hemmer

L-1748 Findel (Luxembourg)

Tel.: 00352 247 74900

E-Mail: [civilair@av.etat.lu](mailto:civilair@av.etat.lu)

#### Purpose and legal basis for the processing

Personal data are processed in the context of exemptions to European regulations.

The legal basis for this processing is regulation (EU) n° 2018/1139 of the European Parliament and of the Council of 4 July 2018 on common rules in the field of civil aviation and establishing a European Union Aviation Safety Agency.

#### Recipients (or categories of recipients) of the personal data

Personal data are accessible and processed by the DAC.

As per article 74 of the aforementioned regulation (EU) n° 2018/1139, exemptions have to be notified to the other member States and EASA through the European repository. Personal data communicated will be strictly limited to the necessary information related to personal exemptions.

#### Transfer to a third country or international organisation

No personal data is transferred to a third country or an international organisation.

#### Period for which personal data will be stored

Personal data are stored for a maximum period of 10 years after the end of validity of the safeguard or flexibility provision.

#### Right to request access to and rectification or erasure or restriction of processing and to object to processing

The data subject has the right to request from the controller access to and rectification or erasure of personal data or restriction of processing concerning the data subject or to object to processing.

### Data protection officer (“DPO”)

If the data subject wants to assert the rights to request access to and rectification or erasure or restriction of processing and to object to processing, or suspects a violation of personal data, they may contact the DAC’s DPO:

- via mail: [dpo@av.etat.lu](mailto:dpo@av.etat.lu),
- via regular post to the aforementioned address.

Proof of identity has to be included in the request (ex. copy of identity card or passport, licence number, etc.).

### Right to lodge a complaint with a supervisory authority

The data subject has the right to lodge a complaint with the national supervisory authority CNPD (*“Commission nationale pour la protection des données”*, <https://cnpd.public.lu/en.html>).

### Nature of requirement to provide personal data and possible consequences of failure to provide these data

The provision of personal data is a statutory requirement. The data subject is obliged to provide these data in order to obtain the safeguard or flexibility provision in question. Failure to provide these data will prevent the provision in question.

### Existence of automated decision-making

Personal data processed by the DAC are not subject to automated decision-making.

